Client Meeting Minutes  
**12-3-2014**

Author: John Krasich (with assistance from Angelica Rodriguez)

**Attendance:**

Jordon Phillips, Angelica Rodriguez, Richard Shomer, Jeremy Price

**Discussion:**

**         Jenkins Server**

* The basics of the server are setup and ready for configuration
* Jeremy will provide more resources/examples to assist with the process

**         Trello Process**

* Everyone is to be involved with the movement of cards.
* The team member working on a card takes personal responsibility of its movement
* Both Jeremy and team members can bring cards from the backlog into the in progress section

**         Project Direction**

* Jeremy is pleased with the current progress, and is alright with the team members pulling any cards from the backlog

**Additional Comments / Concerns:**

**         Jordon’s Departure**

* Being moved to a different Senior Project team, Jordon will not be able to be involved with the project in the Spring
* Jeremy is content to define success as the development of core features within Winter Quarter, with other features as a bonus.

**         Sprint Length**

* When asked about preference of Sprint Length, Jeremy said that while either 1 week or 2 week sprints are fine, 2 week sprints may be more compatible with the fluctuating nature of Rose-Hulman class structure (tests, general business, etc.).